**The next meeting of Risby Parish Council will take place on Thursday 4th September 2025 at 7.15pm in Risby Village Hall (Gift Horse Room). Members of the public are welcome to join the meeting and can speak to councillors during the public session. Members of the public may stay and observe the rest of the meeting but may not address the Council.**

**AGENDA**

1. To accept apologies and reason for absence.
2. Declaration of interest by councillors in items on the agenda and dispensation requests.
3. To approve the minutes of the meeting held on Thursday 3rd July 2025.
4. Public session (15 minutes).
5. County Councillors Report.
6. District Councillor's report.
7. Police issues.
8. To receive an update on the list of actions agreed at the last meeting.
9. To discuss the following financial issues:
   a) Approval of payments and signing of Schedule of Payments
   b) Approval of payments authorised between meetings.
   c) Approval of the record of receipts and payments made since the last meeting.
   d) Bank balances and confirmation of bank reconciliation as of 31st August 2025.
   e) Six-month budget review.
   f) Inspection of Council property.
   g) Purchase of a poppy wreath and donation and approval of online payment.
10. To discuss any planning issues:
    a) DC/25/1294/CLE - Block F, Rebvale Industrial Estate, Newmarket Road, Risby - Application for lawful development certificate for existing use or development - seeking regularisation of an existing building and associated hard standing as shown edge in red on the accompanying location plan for certificate of lawfulness regarding existing building and associated hard standing See accompanying covering letter for more details.
    b) Planning applications received between meetings:
       - DC/25/1150/TCA - The Gate House, School Road, Risby - One yew (T2 on plan) overall crown reduction by three metres, one oak (T1 on plan) fell.
       - DC/25/0130//TCA - Gate House Cottage, School Road - One holly (T1 on plan) crown lift to four metres above ground level, one Robinia (T2 on plan) crown lift to eight metres above ground level, one yew (T3 on plan) crown lift to five metres above ground level.
11. To discuss any highways/Rights of Way issues/tree/transport issues:
    a) Letter from Moulton Parish Council about Community Road Safety.
    b) Quote for tree works in Welham Lane.
    c) Parking of contractors' vehicles on the Green.
12. Allotments.
    a) Review of water bills for the allotments.
13. To discuss any village issues:
    a) Registering the Greens with the Land Registry.
    b) Review of grass cutting under the trees on the greens.
    c) Email from the Risby Charities about the possibility of storing a bleed kit in the defibrillator cabinet.
    d) Email from a resident about weeds between the road surface and the kerb.
14. To discuss the following correspondence:
    a) Email from West Suffolk Council about the next Parish and Town Council Forum which will be held on 21st October 2025 at West Suffolk House, Bury St Edmunds at 7pm.
    b) Email from the Suffolk Joint Emergency Planning Group about Community Emergency Rest Centre Training on Thursday 23rd October from 6-9pm in Honington and Sapiston Village Hall.
15. Any other business for noting or including on the agenda of the meeting on Thursday 6th November 2025.