The Annual Meeting of Risby Parish Council will take place on Thursday 1st May 2025 at 7p.m. in Risby Village Hall (Gift Horse Room).

Members of the public are welcome to join the meeting. There will be a public session near the start of the meeting to give members of the public an opportunity to speak to councillors informally about items on the agenda. Members of the public may stay and observe the rest of the meeting but may not address the Council.

AGENDA

1. To elect a Chairman.
2. Chairman to sign a Declaration of Acceptance of Office and agreement to abide by Risby Parish Council's Code of Conduct.
3. To elect a vice chairman.
4. To update Register of Members' Interests forms.
5. To accept apologies and reason for absence.
6. Declaration of interest by councillors in items on the agenda and dispensation requests.
7. To approve the minutes of the meeting held on Thursday 6th March 2025.
8. Public session (5 minutes).
9. To receive an update on the list of actions agreed at the last meeting.
10. To discuss the following financial issues:
    a) Approval of any payments and signing of Schedule of Payments.
    b) Approval of payments authorised between meetings.
    c) To receive a statement of receipts and payments made since 1st April 2025.
    d) Bank balances and confirmation of bank reconciliation as of 30th April 2025.
    e) Update on the inspection of Parish Council property.
    f) To discuss the Internal Auditor's Report.
    g) To approve the Receipts and Payments summary for the financial year 2024 – 2025.
    h) To complete and sign sections 1 and 2 (Annual Governance Statement and Accounting Statements of the Annual Governance and Accountability Return 2024/25).
    i) To decide whether Risby PC should submit a Certificate of Exemption from an external audit.
    j) To confirm the dates for the notice of the period for the exercise of public rights.
    k) To approve the Financial Report which the Council needs to publish as part of the Transparency Code 2019.
    l) To receive the precept information for 2025/26.
11. To discuss the following planning issues:
    a) Update on DC/23/0657/FUL.
    b) DC/24/1247/RM - Charman's Farm, School Road, Risby - Reserved matters application - submission of details under DC/20/2231/OUT the means of access, appearance, landscaping, layout and scale for one dwelling and hardstanding. Amended plans.
    c) DC/25/0640/HH – West Glebe, School Road, Risby - a. single storey rear extension b. conversion of existing garage to habitable space and increase of roof height c. detached single storey garage with storage.
12. To discuss any highways/Rights of Way issues/tree/transport issues.
    a) Replacement grit bin for Quay's Road.
    b) Tree survey.
13. To discuss the following village issues:
    a) Replacement log bench for Upper Green.
    b) Bus shelter cleaning.
14. To discuss any correspondence:
    a) Letter from SARS requesting a donation.
15. Any other business for noting or including on the agenda of the meeting on Thursday 3rd July 2025.